



Physical Reporting and Induction Program For MBA Students

August 8, 2024 (10.00 am)

Reporting Venue: ASHINE, SVNIT, Surat

IMPORTANT NOTICE

Candidates, admitted to SVNIT, Surat have to bring receipt of the fees paid.

They are required to fill up stipulated registration format the time of the physical reporting.

1. Please regularly visit the SVNIT website to stay updated with the latest instructions and information
2. Those candidates, who cannot report/missed the above scheduled dates, are informed to report on 12th August, 2024 at 8:30 am as per the scheduled timetable.
3. The orientation program will be on August 8 & 9, 2024, followed by the commencement of classes on August 12th, 2024
4. Candidates are required to **bring** the **self-attested photocopies** of following documents at the time of Physical Reporting.

1	Marks sheets and certificates of all the examinations from class 10th onward leading to the qualifying degree.
2	Proof of date of birth
3	Proof of CAT/ GMAT/ GRE/ XAT/ CMA Trank card with a valid score (if appeared)
4	Receipt of the fees paid
5	Four Passport size Photographs
6	Certificate of category (SC/ST/OBC-NCL/EWS) in Hindi or English, if applicable, as per Government of India format issued by the competent authority. In case of OBC-NCL /EWS category, the certificate must be issued on or after April01, 2024.
7	Certificate for Persons with Disabilities(PwD)

5. Procedure for Hostel Admission:

MBA I year students (Girls and Boys) wish to take hostel admission for A.Y. 2024-25 are instructed to do online Hostel Fee payment and Room Allotment using **Online MIS portal** of the institute.

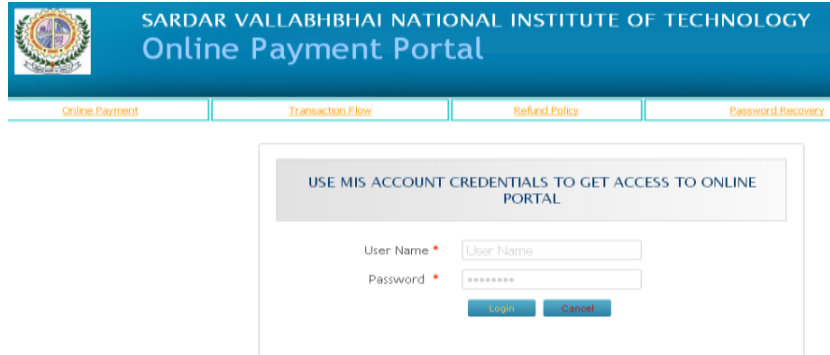
Details of hostel and hostel fee for odd semester, academic year 2024-25

Course	Students	Hostel	Hostel Fee & Mode of payment
MBA I	Boys	Gajjar Bhavan (Double Seated)	Rs. 39,880.00 (Through MIS Portal, Online)
	Girls	Mother Teresa Bhavan (Double Seated)	

Procedure of Hostel Room Allotment:

The following instructions are to be noted–

- (i) Make payment of hostel fee through **Online MIS portal** of the institute by the following Link:
<https://mis.svnit.ac.in/MISPAY/>
- (ii) Enter Your as user name and password which is set by you login Id.
- (iii) Follow as per the guidelines to complete the procedure:



The screenshot shows the login page of the Sardar Vallabhbhai National Institute of Technology Online Payment Portal. The header includes the institute's logo and name, and the title 'Online Payment Portal'. Below the header are four navigation tabs: 'Online Payment', 'Transaction Flow', 'Refund Policy', and 'Password Recovery'. The main content area contains a login form with the instruction 'USE MIS ACCOUNT CREDENTIALS TO GET ACCESS TO ONLINE PORTAL'. The form has two input fields: 'User Name' and 'Password', both with red asterisks indicating they are required. Below the fields are 'Login' and 'Cancel' buttons.

- (iv) The allotment of hostel room will be done by hostel section after receiving the payment of the hostel fee on first come first basis.

Documents to be submitted at Hostel Section:

Students are required to collect the Hostel Admission Form and submit the following documents/testimonials along with duly filled Hostel Admission form at the time of reporting at ASHINE, SVNIT, Surat

1. Copy of email sent from mba-admission@svnit.ac.in dated 26/07/2024.
2. Photocopy of Institute Admission Fee Receipt issued by Account Section of SVNIT.
3. Photocopy of Hostel Admission Fee Receipt.
4. Recent Four passport size colour photographs
5. Photocopy of Address proof (Aadhar Card, Voter ID Card, Passport)

[6] Guest House accommodation on Chargeable Basis: The limited accommodation is available at Sardar Patel Bhavan (Institute Guest House) on First-cum-First Serve basis. Accommodation is on Chargeable basis.

Please refer <https://www.svnit.ac.in/web/guesthouse.php> for guest house facility

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HoD, DoMS

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Chairman, Council of Warden

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Dean (Academic)

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Dean (Student Welfare)